



**MINISTRY OF FOREIGN AFFAIRS
CONSULAR DIVISION
CHARLOTTE HOUSE, CHARLOTTE STREET
PO BOX N-3746
NASSAU, THE BAHAMAS
TELEPHONE: (242) 397-9300**

**LEGALIZATION UNIT
REQUEST FOR APOSTILLE/LEGALIZATION OF DOCUMENTS**

Name of Company/Person Submitting Document(s): _____

Country Document(s) to be used in: _____

Total Number of Document(s): _____ Type of Document(s): _____

Expedited Services

To be prepared as: (1) Set (2) Same Day (3) Rush (wait while prepared)

Name of Company/Individual on Document(s): _____

Name of Lawyer/Government Official on Document(s): _____

Contact Name and Telephone Number of Client: _____

Date Document(s) Submitted: _____
(Day/Month/Year)

****RECEIPT MUST BE PRESENTED FOR COLLECTION OF ALL DOCUMENT(S)****

OFFICIAL USE ONLY:

DOCUMENT	REFERENCE OFFICIAL GAZETTE 11 MAY, 2015	FEES	AMOUNT
Apostille/Legalization (per document)	13(a)	____ x\$100	
EXPEDITED SERVICES	13(b) Same Day (per document) Received before 11:00 am Pickup 2:30 pm	____ x \$150	
	13(c) Rush (per document) (wait while prepared 2 hrs)	____ x\$300	
Uniting & Sealing	6	____ x \$20	
	TOTAL COST		

Officer Receiving Document(s): _____

Date: _____
(Day/Month/Year)

Amount Paid: \$ _____

Cash

Cashier's Initials: _____

Cheque No: _____

Receipt Book: _____

Date: _____
(Day/Month/Year)

Receipt No: _____

Document(s) Collected By: _____
(Please Print Name)

Date: _____
(Day/Month/Year)

Officer Releasing Document(s): _____

Date: _____
(Day/Month/Year)