

FROM: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DATE: \_\_\_\_\_

Director of Immigration  
Immigration Department  
P.O. Box N-831  
Hawkins Hill  
Nassau, Bahamas

Dear Sir:

### APPLICATION FOR SHORT TERM WORK PERMIT\*

We would be grateful if your Department would grant a short term permit to work in The Bahamas for the person mentioned below:

1. \_\_\_\_\_  
(Full Name and Usual Address)

2. \_\_\_\_\_  
(Date of Birth, Nationality and Passport Number)

3. \_\_\_\_\_  
(Address in The Bahamas)

4. \_\_\_\_\_  
(Business Title)

5. \_\_\_\_\_  
(Purpose of Visit)

6. \_\_\_\_\_  
(Length of Stay)

7. \_\_\_\_\_  
(Commencement Date of Permit)

We undertake to submit in due course a completed Work Permit Form 1 with two passport photographs and requisite stamp, should it be necessary to extend the period under reference.

Thank you for your attention.

Yours faithfully,

*\* (For example auditors, inspectors and other officers coming from a corporation's headquarters outside The Bahamas for a stay of not more than three or four weeks in The Bahamas).*